

Sixth Form Bulletin



City of Norwich School
Sixth Form

An Ormiston Academy | *Excellence in all*

Friday 15th September 2023

Dear Parents and Carers of 6th Form,

I would like to formally welcome Yr12 and their families to the CNS 6th form community.

Yr12 have made a very positive start and we are excited to see what they will achieve over the next 2 years with us.

We publish a student bulletin every Monday morning at 7am to help students navigate the week. Every Friday of Week 2, we also publish a parent bulletin straight to your emails so that you can keep track of key dates and news in 6th form.

The autumn term is always a busy one and we encourage students to throw themselves into their studies, be aware of assessments coming up through the key dates section of each Monday's bulletin and get involved in the enrichment and co-curricular opportunities that makes 6th form fun!

I look forward to working with you as families in supporting your children through the next year.

Ms Kate Nichols
Director of 6th Form
Assistant Head Teacher

Director of 6th Form
Deputy Head Teacher
City of Norwich School - An Ormiston Academy

Please follow us on Twitter: @CNS6F
Please follow us on Instagram: @cns_6f

Key Dates

Sept	8 th	Fr	Year 12 Gap Tasks Due
Sept	12 th	T	Yr12 Parent Info & Tutor Eve (students do not need to attend, but can do)
Sept	14 th	Th	Yr12 Team Building Day No lessons P1-4 (Yr12 only), Periods 5 and 6 still take place.
Sept	18 th	M	Y13 End of Semester Exam & Reading week
Sept	22 nd	F	School Photos - Individual
Oct	4 th	M	Yr12 baseline assessments take place this week

Ms K. Nichols	Mr T. Etheridge	Ms M. Cook	Ms C. King	Ms L. Cooper	Form Tutor	Mrs K. Blake
Director of 6 th Form	Head of Yr12	Head of Yr13	Yr12 Pastoral Manager	Yr13 Pastoral Manager	See below	Head of Student Services (6F)
Recruitment Retention Outcomes Curriculum	Progress concerns Academic support Long term attendance concerns	Progress concerns Academic support Long term attendance concerns	Attendance Welfare Wellbeing Safeguarding RSE	Attendance Welfare Wellbeing Safeguarding RSE	Pastoral or attendance. References. Personal statements PSHE & RSE delivery	Timetable and curriculum support. Student bursary. General enquiry. Car parking.
k.nichols@cns-school.org	t.etheridge@cns-school.org	m.cook@cns-school.org	c.king@cns-school.org	l.cooper@cns-school.org		k.blake@cns-school.org

Morning Programme 2023-24

Students are expected in school at 8:35am each day for the morning programme as shown below. For all other days, students are only expected in when their own lessons begin.

	Mon	Tue	Wed	Thu	Fri
Yr12 Week 1		Form time			Form time - pathways
Yr12 Week 2	Tutorials (invite)	Form time			Assembly
Yr13 Week 1			Form time - Study Skills	Form time - routines	
Yr13 Week 2	Tutorials (invite)		Form time	Assembly	

Tutors will invite you to Monday morning tutorials via email. This is a chance to meet your tutor in smaller groups so that they can support your needs and get to know you better for references.

Tutors for Yr13

	Room	Form
Mr T Pratt (PA)	3	12/13TOP
Ms N Kaptein (Sci)	97	12/13NK
Ms M Collison (SS)	4	12/13MLC
Mr P Barry (SS)	23	12/13PBB
Mrs S Utting (CT)	75	12/13SAU
Mrs H Birleson (Maths)	87	12/13HVB
Ms K Wilson-Parke (Eng)	81	12/13KWP
Mrs Rutterford	95	13HMR
Mr T Westwood (Film) & Mrs Whitehead (SS)	62	12/13TJW
Mr Farley (Eng)	92	12SPF

The School Day

Reg	P1	P2	Break	P3	P4	Lunch	P5	P6
8:35am	9:00am	10:00am	11:00am	11:20am	12:20pm	1:20pm	2:05pm	3:05-4:05pm

Absence

If your child is absent, please ask them to notify their teachers and if you could contact Ms King c.king@cns-school.org (Yr12) and Ms Cooper l.cooper@cns-school.org (Yr13) if you have to miss a lesson for either illness or planned trips, visits etc.

Lanyards

STUDENTS MUST WEAR LANYARDS AT ALL TIMES IN SCHOOL (EXCEPTIONS ARE IN PE, DT AND SCIENCE PRACTICALS)

If students have lost or forgotten their lanyards, they should go to Mrs Blake in the Elkins study centre to get a replacement. Students will be charged **£2** which will be refunded if they are returned. On a Wednesday, they should go to their year office instead.

Tap in / out:

Students must tap in as they arrive in and out as they leave school.

This is to meet safeguarding requirements in keeping you safe, especially for fire and lock down purposes.

After the 1st 2 weeks, we will cross reference tap in data against registers, with follow up if needed.



6th form Café

- Opening times are... 9:30-12:30, 13:00-14:00
- The café is closed 12:30 until 13:00 for lunch prep.
- Pre order needed for gluten free, or any special sandwich or baguette.
- Contactless is available, minimum charge is £1.00.
- Though contactless is available, Vericool top up is much quicker to use.
- You can pay for a main meal over with Cath who will give you a receipt. You can then take the receipt to the main canteen and common room areas to collect your main meal.

Bursary Forms

Anyone who may struggle financially to equip themselves for A-Levels should consider applying for a 6th form bursary. This is means tested.

Forms to apply can be found in your welcome pack and supporting evidence is due to Mrs Blake by **Tuesday 19th Sept.**

Go4Schools – Attendance, Homework, timetables



All students should download the Go4Schools app onto their phones. All homework, timetables and attendance information can be found on here.

Satchell:One is no longer being used for setting of HW.

6th Form Council

Meeting weekly – We meet every Weds breacktime in room 97.

Form tutors will have helped elect 2 representatives. If your child is keen to join, tell them just to come along.

If students want to raise anything at council: They can add to the agenda here: [Council Form](#)

Your 6th form Students' Union

Leadership Position	Student in Post
Head Students	Malini Bhattacharya Danicke Theron Lucy Squires
Editor of EXiA Magazine	Lucy Squires
6 th form Photographer	Holly South
Cultural Champion	Vian Muhammad
Chair of 6 th form council	Libby Gunton
Vice / or CO chair of 6 th form council	Danicke Theron Gracie Fleet
Chair of KS3 council with Ms Philpott	Harrison Gee Abbie Humphries
Yr13 leavers' party coordinators	Tayla Uslu
LGBTQ+ leads	Rosa Moselle Amelia Bennett Amelie Treacy
6 th Form Sports Lead	Bella Williams Olivia Rayner Oli Lince
Music ambassador	Sidney Fraser-Pearce
Breakfast Club Leader	Megan Howard
Social Media leads (running the 6 th form Instagram account)	Maria Siddika Jess Thompson Honey Oliver Isla McCluskey

Y12 Gap Task Deadline

As a reminder, the majority of gap tasks are due on Friday 8th September.

For those students who have changed subjects this week, the expectation is to complete the gap task in your new subject with an extended deadline of Friday 15th September.

Gap task information can be found here: [Y12 Gap Tasks](#)

VESPA Lessons

VESPA lessons are timetabled once a fortnight for all Yr12 lessons. This helps students focus on Vision, Effort, Systems, Progress and Attitude to help them better cope with the step-up to A-levels.

- Students have been given log-in details for the Vespa website.

Tasks they currently need to complete:

- Verify your account
- Complete the questionnaire by **Friday 15th September**.



Sexual Health Week 11th – 17th September 2023

It is sexual health week this week so we want to introduce year 12 and remind year 13 that CNS Sixth Form is a host for the C Card scheme.



The C Card scheme is run by the Terrence Higgins Trust to provide free condoms and lube to young people in Norfolk, Suffolk, Cambridgeshire and Bedfordshire.

CNS Sixth Form is a C Card Lite point which means 16 – 24 year olds can get free contraception as well as STI testing kits.

Visit www.youngandfree.org.uk to see all the C Card points in your local area and for more information please see or email Miss King.

You can find more information about sexual health and contraception choices at the following websites:

- nhs.uk
- The Terrence Higgins Trust – ttht.org
- iCash.nhs.uk
- contraceptionchoices.org
- youngandfree.org.uk
- brook.org.uk
- lgbt.foundation

Macmillan Coffee Morning Friday 29th September

We will be hosting a Macmillan Coffee Morning on Friday 29th September in the Elkins Centre and we need volunteers! If you would like to volunteer, we need students to run the cake stall and take donations and we need students to bring in their bakes for us to sell. Coffee and cakes will be sold Friday breaktime and lunchtime so bring your money and your appetites to help raise money for Macmillan cancer support. Please see Miss King and Ms Cooper if you would like to participate.



Careers Appointments

If you would like to meet with our Careers Advisor, please email J.Hammond@cns-school.org or speak to Mrs B

Lost Property:

Lost Property should be taken to Mrs Blake or your year office. The lost item will be placed on the lost property shelf on the large grey desk in the study centre (valuable items will be kept in offices.) Each week, we will publish the items and post pictures. Please go to the grey shelf to claim your lost item.



Higher Aspiration Scheme



HAS is a one-stop shop for all super- curricular engagement activities to support applications to universities and higher education:

- Subject masterclasses
- Lectures from academics
- Workshops and Summer School opportunities
- Bespoke subject sessions to boost application successes
- Support with Admissions Tests
- Mentoring – mid and long term
- Competitions

Watch HAS video https://youtu.be/n12LG_9l4z4 (10mins)

Sign up to HAS (5 mins) - during form time.

Complete the 5 mins survey: [Student Survey](#) (5 minutes!). (5 minutes)

CNSA Annual General Meeting - Tuesday 26th September at 6pm

City of Norwich School Association (CNSA) is the Parent Teacher Association for the school, and we organise events to bring the school, parents and local community together, and raise funds to benefit the students. We're holding our AGM on Tuesday 26th September at 6pm in Room 96 in the Elkins Centre (the sixth form block which is accessed from the rear car park). Please come along to find out what we did last year, how we spent the funds raised, and to hear about plans for this year. All parents and carers are very warmly welcomed.

We also need more people to get involved, as several long-standing committee members are stepping down because their children have now left the school. If you'd like to find out more about what being on the committee involves, email mailcnsa@gmail.com, or just come along on the night. We are a friendly and welcoming committee, and we really need a few more people to get involved to help with organising our fundraising events like quiz nights and the CNS Fest. It's not a huge time commitment and nobody has to take on more than they feel able.

Please also remember that you can support CNSA's fundraising to benefit the students and enrich their education by signing up to our weekly lottery at <https://www.yourschoollottery.co.uk/lottery/school/city-of-norwich-school>, and by registering with Easy Fundraising <https://www.easyfundraising.org.uk/causes/cnsa/> to support us when you shop online with a variety of retailers.

Thank you for your support and hope to see you at the AGM,
The CNSA team.



6th Form Semester Assessment Model 2022-24



Assessment	Date/ Timeframe	Location	Reading week?	Format	Content	Guidance	Grading
Yr12 Gap Tasks	Set on induction day and on the website. Due in from students by Fri 9 th Sept.	Home	No	Open	Pre-work to bridge between GCSE and A-Levels.	Students given tasks at induction and website videos: https://www.cns-school.org/Sixth-Form-Induction-Gap-Tasks/	None / Open – formative /feedback only.
Yr12 Baseline	Assessment is in w/b 3 rd Oct (week 5). Data due on Go4Schools Friday 21 st Oct. Shared in class.	In class	No	Open format – assesses 25 marks worth of AO1 and AO2 content.	Based on the first 4-5 weeks of A-level teaching only. Music, Art and Tech will be practical based.	Students are told to revise everything covered so far.	Raw score out of 25 marks (no grading)
Yr12 Mid-Semesters 1	w/b 5 th December 2022. Data Go4Schools 12 th January 2023. Reports published Fri 13 th Jan.	Gym	No – no new teaching in lessons	Part exam papers – max of 90 minutes.	Assesses work from any aspect of the course but may focus on a particular topic or paper.	Students can be guided in terms of topics or papers but should still be encouraged to revise a wide range.	A-Level Grade (be aware narrow content)
Yr12 End of Semester 1 Exams	w/b 6 th March 2023. Data Go4Schools Tue 28 th March. Reports published Thu 30 th Jan.	Gym	Yes	Full Exam papers x 1 per subject	All content covered so far.	To use past papers. Students must revise full content. This is preparation for a real exam.	A-Level Grade
Yr12 Mid-Semesters 2	w/b 5 th June 2023. Data Go4Schools Wed 28 th June. Reports published Thu 20 th June	Class	No	Part exam papers – short 45min papers.	Assesses work from any aspect of the course but may focus on a particular topic or paper.	Students should be guided in terms of topics or papers but should still be encouraged to revise a range.	A-Level Grade (be aware narrow content)
Yr13 End of Semester 2 Exams	w/b 18 th September 2023. Data due on Go4Schools on Thu 11 th Oct. Reports to students on 12 th Oct.	Gym	Yes	Full Exam papers x 1 per subject	All content covered so far.	To use past papers. No narrowing of content for revision other than any government guidance so far. Students must revise full content. This is preparation for a real exam.	A-Level Grade
Yr13 Mock Exams	w/b 15 th January 2024. Data due on Go4Schools Thursday 14 th Feb Results out 15 th Feb	Gym	Yes	Full Exam papers up to 2 per subject.	All content covered so far.	To use past papers. Only narrow the revision based on any government guidance so far. Students must revise full content. This is preparation for a real exam.	A-Level Grade

