

To request a Review of Results (RoR) service and/or an Access to Scripts (ATS) service, complete the required information in the white boxes and sign and date the form to confirm the required consent. A summary of the services available are referenced below.

Please return this document to the Exams Office, or email exams@cns-school.org.

Please make note of the Deadlines to request post result services below.

|                  |                                       |   |            |  |
|------------------|---------------------------------------|---|------------|--|
| Candidate number |                                       | Candidate name                            |            |  |
| Year Group       |                                       | Candidate Personal email and Phone number |            |  |
| Awarding Body    | Qualification level and Subject title |   | Paper code | Service Requested Number<br>(Please see below) |
|                  |                                       |   |            | Fee  |
|                  |                                       |   |            | £  |
|                  |                                       |   |            | £  |
|                  |                                       |   |            | £  |

**Review of Results (RoR)**

**Candidate consent**

By signing here, I give my consent to the head of my school to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Candidate Signature.....

Date.....

**Access To Scripts (ATS)**

**Candidate consent**

By signing here, I consent to my scripts being accessed by my centre (Tick ONE of the boxes below)

- If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Candidate Signature.....

Date.....

| Total fee(s) received | £ | Total fee(s) received | Date | Processed By | Initials | Submitted to the Exam Board | Date(s) |
|-----------------------|---|-----------------------|------|--------------|----------|-----------------------------|---------|
|-----------------------|---|-----------------------|------|--------------|----------|-----------------------------|---------|

| <u>Service Request Number</u> | Post-results service   | Details of the service   |
|-------------------------------|--|--|
| <u>R1</u>                     | RoR <b>Service 1</b> (Clerical re-check)   | <p>This is a re-check of all clerical procedures leading to the issue of a result.</p> <p>This service will include the following checks:</p> <ul style="list-style-type: none"> <li>• that all parts of the script have been marked</li> <li>• the totalling of marks</li> <li>• the recording of marks</li> </ul>  |
| <u>R2</u>                     | RoR <b>Service 2</b> (Review of marking)   | <p>This is a post-results review of the original marking to ensure that the mark scheme has been applied correctly. <b>Reviewers will not re-mark the script.</b> They will only act to correct any errors identified in the original marking. This service will include:</p> <ul style="list-style-type: none"> <li>• the clerical re-checks detailed in Service 1</li> <li>• a review of marking as described above</li> </ul> |
| <u>R2a</u>                    | RoR Service 2 with post-review of marking copy of script   |  |
| <u>R2P</u>                    | RoR <b>Priority Service 2</b> (Review of marking)  | <p>This is the same as Service 2 above, but the script is reviewed as a priority by the awarding body. Therefore, a request for this service must be submitted to the earlier deadline. (This service is only available for GCE A-level and Level 3 VTQ qualifications)</p>  |
| <u>R2Pa</u>                   | RoR Priority Service 2 with post-review of marking copy of script                                  |  |
| <u>R3</u>                     | RoR <b>Service 3</b> Review of moderation (This service is not available to individual candidates) | <p>This is a review of the original moderation to ensure that the assessment criteria have been fairly, reliably and consistently applied. <b>It is not a re-moderation of candidates' work.</b> This service is <b>not</b> available to individual candidates</p>   |
| <u>A1</u>                     | ATS Copy of script to support <b>review of marking</b>   | <p>This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for</p>  |
| <u>A2</u>                     | ATS Copy of script to support <b>teaching and learning</b>   | <p>This is a non-priority service to request copies of scripts to support teaching and learning</p>  |

The post-results services available are:

- **Reviews of Results (RoRs):** Clerical re-check; review of marking; review of moderation; appeals
- **Access to scripts (ATS):** Access to marked examination scripts

GCE AS, A-Level and Level 3 VTQ

| Post-Results Service  | Deadline<br>(Final date for requesting)  | AQA<br>fees and charges<br>Click <a href="#">here</a> | OCR<br>fees and charges<br>Click <a href="#">here</a> | Pearson<br>fees and charges<br>Click <a href="#">here</a> | WJEC / Eduqas<br>fees and charges<br>Click <a href="#">here</a> |
|---|--|---|---|---|---|
| <b>RoR Service 1</b><br>Clerical re-check   | 23 September 2024  | £ 9.05  | £ 10.75   | £ 12.50   | £ 11.00   |
| <b>RoR Service 2</b><br>Review of marking   | 23 September 2024  | £ 48.65   | £ 61.50   | £ 51.70   | £ 46.00   |
| <b>RoR Priority Service 2</b><br>Review of marking<br>(GCE A-level and Level 3 VTQ qualifications only) | 20 August 2024   | £ 57.85   | £ 75.75   | £ 61.60   | £ 55.00   |
| <b>RoR Service 3</b><br>Review of moderation <sup>1</sup><br>(Minimum)                                  | 23 September 2024  | £ 281.15  | £ 284.50  | £ 247.80  | £ 32.00 per candidate   |
| <b>Appeals (Stage 1)</b><br>Preliminary Appeal  | Within 30 calendar days<br>(of the awarding body issuing the RoR outcome)        | £ 124.90  | £187.75   | £140.00   | £120  |
| <b>Appeals (Stage 2)</b><br>Appeal Hearing  | Within 14 calendar days<br>(of receipt of the preliminary appeal outcome letter) | £214.05   | £268.25   | £180.00   | £200  |
| <b>ATS</b><br>Copy of script to support <b>review of marking</b>  | 23 September 2024  | Free  | Free  | Free  | Free  |
| <b>ATS</b><br>Copy of script to support <b>teaching and learning</b>                                    | 23 September 2024  | Free  | Free  | Free  | Free  |
| <b>ATS</b><br>Post-review of marking copy of script <sup>2</sup>  | 23 September 2024  | Free  | £15.75  | £ 13.80   | Free  |

<sup>1</sup> This service is not available to individual candidates

<sup>2</sup> Where a copy of a post-review of marking script is required, this should normally be applied for at the same time as the review of marking request to meet the relevant non-priority RoR service deadline



The post-results services available are:

- **Reviews of Results (RoRs):** Clerical re-check; review of marking; review of moderation;
- **Access to scripts (ATS):** Access to marked examination scripts

GCSE and Level 1 & 2 VTQ

| Post-results service   | Deadline<br>(Final date for requesting)  | AQA<br>fees and charges<br><a href="#">Click here</a> | OCR<br>fees and charges<br><a href="#">Click here</a> | Pearson<br>fees and charges<br><a href="#">Click here</a> | WJEC / Eduqas<br>fees and charges<br><a href="#">Click here</a> |
|--|--|---|---|---|---|
| <b>RoR Service 1</b><br>Clerical re-check                            | 23 September 2024  | £ 9.05  | £ 10.75   | £ 12.50   | £ 11.00   |
| <b>RoR Service 2</b><br>Review of marking                            | 23 September 2024  | £ 42.00   | £ 61.50   | £ 44.50   | £ 40.00   |
| <b>RoR Service 3</b><br>Review of moderation <sup>3</sup>            | 23 September 2024  | £ 252.20  | £ 284.50  | £ 247.80  | £ 32.00 per candidate   |
| <b>Appeals (Stage 1)</b><br>Preliminary Appeal                       | Within 30 calendar days<br>(of the awarding body issuing the RoR outcome)        | £ 124.90  | £187.75   | £140.00   | £120  |
| (Stage 2)<br>Appeal Hearing  | Within 14 calendar days<br>(of receipt of the preliminary appeal outcome letter) | £214.05   | £268.25   | £180.00   | £200  |
| <b>ATS</b><br>Copy of script to support <b>review of marking</b>     | 23 September 2024  | Free  | Free  | Free  | Free  |
| <b>ATS</b><br>Copy of script to support <b>teaching and learning</b> | 23 September 2024  | Free  | Free  | Free  | Free  |
| <b>ATS</b><br>Post-review of marking copy of script <sup>4</sup>     | 23 September 2024  | Free  | £15.75  | £ 13.80   | Free  |

<sup>3</sup> This service is not available to individual candidates

<sup>4</sup> Where a copy of a post-review of marking script is required, this should normally be applied for at the same time as the review of marking request to meet the relevant non-priority RoR service deadline

