

July 2026

Dear Parents and Carers

Thank you for your continued support in what has been an excellent year at CNS, I have really enjoyed this school year as have so many members of the CNS community. Thank you for completing parent surveys which have been overwhelmingly positive.

I would like to say a very public thank you and well done to all staff and students who have shown unwavering hard work and commitment to 'Excellence in All' at CNS.

I am writing today with information for next year. Please read this letter carefully and keep it safe as it contains important details relating to the school year 2026-27. All students at transition points, Y7,10 &12 will start term on September 3<sup>rd</sup> with all year groups attending on September 4<sup>th</sup>.

I am really looking forward to the next academic year and continuing to work with all members of the CNS community. Term finishes at 3.05pm on Friday July 17<sup>th</sup> for Y7,8,9 & 10 with Y12 finishing at 1.20pm.

I wish everyone a safe and happy summer break.

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Your sincerely



**Ms J Philpott**  
Headteacher

## Start of term arrangements 2026-27

Thursday 3<sup>rd</sup> September Year 7, 10 & 12 only.

| Time   | Activity                                                                      |
|--------|-------------------------------------------------------------------------------|
| 8.35am | Year 7 arrive and go to Sports Hall<br>Year 10 arrive and go to Fisher Centre |
| 8.45am | Year 12 meet on the front lawn                                                |
|        | No Period 6 teaching                                                          |

Friday 4<sup>th</sup> September: All year groups

| Time    | Activity                                     |
|---------|----------------------------------------------|
| 8.35am  | Y7-11 students arrive and go to Form         |
| 8.35am  | Year 13 arrive and go straight to Form rooms |
| 10.00am | Year 12 arrive for lessons or study period   |
|         | No Period 6 teaching                         |

## Mobile Phone Pouches

Phone pouches are a compulsory item of school equipment and students will be expected to bring them to school on their first day back unless there is a prior agreement in place. Year 7 students will be given their pouch on the first day. Students must place their phones into their pouch as soon as they enter the school site.

## CNS Home-School Agreement and Planners

At CNS, we firmly believe that education is most successful when schools, parents, and students work together in close partnership. With this in mind, we ask you to read, sign and keep our updated Home-School Agreement, which is attached to this letter.

The Home-School Agreement sets out the shared expectations, responsibilities, and values that underpin our work together to help every child achieve 'Excellence in All'. It is not a contract, more a supportive tool that helps strengthen the partnership between school and home, to ensure that every student has the best chance of success. We expect that the terms of the agreement are maintained by school, parents and students.

Why do we have a Home-School Agreement?

When schools, parents, and students commit to working in partnership, the benefits are far-reaching.

- Students benefit from:
  - Higher attainment and achievement in their learning
  - Better attendance and engagement
  - Improved wellbeing and greater confidence
- Parents benefit from:
  - Clearer and more open lines of communication with the school
  - Practical support in promoting learning at home
  - Help in encouraging positive behaviour both in and out of school
- CNS benefits from:
  - A more engaged and involved school community
  - Stronger support in promoting positive behaviour and high standards
  - Greater alignment between home and school in supporting each child's development

Achieving these outcomes is not always easy and requires commitment from everyone involved. The Home-School Agreement provides a shared understanding of our goals, responsibilities, and values, including respect, kindness, readiness to learn, and active participation.

By your child attending CNS you are showing your commitment to the Home School Agreement. Thank you for taking the time to read and discuss the Home-School Agreement with your child. If you have any questions or would like to discuss any part of it, please do not hesitate to contact the House Team in first instance. We look forward to continuing to work with you in partnership.

We are introducing planners Y7-11 from September. A version of the Home School Agreement will be in the planner and one of the main reasons for re-introducing planners is to support parents, students and school in transparent information sharing and shared responsibility in supporting your child in school. Your child is expected to have their planner with them at all times.

### **CNS 4Ps Polite, Punctual, Prepared, Participation**

Our 4 Ps have shaped our expectations at CNS for several years now and provide important lifelong and workplace qualities that we seek to develop in all our students. All students are expected and encouraged to abide by our four Learning Expectations: Punctual, Prepared, Polite, and Participation. These expectations are designed to make it possible for all students to learn in a calm and purposeful environment and develop the values and characteristics we strive to create as part of our CNS culture.

#### **Punctual**

- Strong school attendance has a proven link to stronger educational outcomes.
- Students are expected to be on time to school and attend form time and to arrive at all their lessons on time. School starts at 8.35am, when students are expected to be in their Form room.
- Students are expected to meet homework and coursework deadlines and catch up on work they have missed if being absent.

#### **Prepared**

- Part of being a successful learner is being a prepared learner. All students will have an equipment check in Form time at regular intervals throughout the year. We ask that all students come to school each day with the following:
  - A school bag big enough to carry exercise books, planner, phone pouch and equipment to and from school safely which keeps them neat.
  - A pencil case with the following:
    - Blue or black pen
    - Pencil
    - Green pen
    - Whiteboard pen
    - Ruler
    - Rubber
    - Highlighter(s)
    - Optional items: sharpener, colouring pencils,
  - Maths will be asking for all students to have a calculator and recommend the following model:
    - [Casio scientific calculator \(FX-83GTX\)](#) or
    - [Casio FX-83GT-CW](#)
    - Maths equipment including.
    - Protractor
    - Compass
  - Phone pouch
  - Planner

#### **Polite**

- The way we speak to one another can make the difference to a person's day and the language used to ensure a positive environment for all.
- Be kind, considerate and respectful to all members of the CNS community, including visitors and neighbours.
- Ensure we treat the school building and learning environment with respect.

## Participation

- Students should take a proactive role in their learning by attempting all work, show determination and resilience when approaching the work set, and aspire to be the best that they can be.
- We want students to participate in wider school life through taking part in the range of opportunities on offer within our enrichment and co-curricular programme.

## Attendance

Your child is expected to attend school every day. Your child should only miss school in exceptional circumstances, for example, common colds or tiredness are not a reason for a day away from school. We will always seek to work in partnership with parents to understand any barriers to attendance and provide support to address these. For full information please see [City of Norwich School - Attendance and Absence](#)

## Uniform

Our uniform remains unchanged for September. In line with the new government guidance our 3 compulsory branded items of uniform will be:

- Navy polo shirt with embroidered House name and school logo
- Navy blue V-neck jumper or hoodie with school logo
- CNS navy PE top with school logo

All other CNS branded items will still be available to purchase and can be worn if desired. By the end of term, you will be able to find the updated Uniform Policy on our website here [City of Norwich School - Policies](#)

## Houses

Please see details of House and Additional Learning Leadership in 2026-27.

|                     | Blakeney        | Holkham                 | Kelling           | Thornham       | Winterton   |
|---------------------|-----------------|-------------------------|-------------------|----------------|-------------|
| House Leader        | Mr Harragan KS3 | Mr Akroyd               | Mrs Rollison      | Mr O'Brien KS3 | Mrs Moulton |
| Deputy House Leader | Mr Brown KS4    | Ms Konstantinidi        | Miss Walker       | Mrs Dobson KS4 | Miss Lewis  |
| Pastoral Manager    | Mrs Roberts     | Mrs Bishop/Miss Edwards | Mrs Moncur-Pearce | Mr Beales      | Miss Staley |

  

|                             |                                                                                               |
|-----------------------------|-----------------------------------------------------------------------------------------------|
| Additional Learning Faculty | Mr Watts is Faculty Leader and SENDCo.<br>Ms Wynn returns in October as Deputy Faculty Leader |
|-----------------------------|-----------------------------------------------------------------------------------------------|

## Free School Meals - Changes from September 2026

From September 2026, all households receiving Universal Credit will be eligible for Free School Meals. There will be two levels of entitlement:

- **Targeted FSM** - If your household earns **under £7,400 per year**, your child will receive Free School Meals, and their school will receive additional funding to provide extra support.
- **Expanded FSM** - If your household earns **over £7,400 per year**, your child will be entitled to **Free School Meals only**.

All households who receive other qualifying benefits will also receive Targeted FSM. For a full list of qualifying benefits and further information, please visit

[www.norfolk.gov.uk/freeschoolmeals](http://www.norfolk.gov.uk/freeschoolmeals).

## Arbor

We continue to use Arbor as our school Managed Information System and will be the key point of keeping your details up to date. From September homework and assessments will be added to all positive and negative behaviour and sanctions, alongside attendance. Access to Go4Schools will be ended in the summer holidays.

If you have any difficulties accessing your account, please email [studentservices@cns-school.org](mailto:studentservices@cns-school.org).

## Parking and cycling

Sadly, we still receive complaints from our neighbours about parental parking and conduct. Drivers can on occasion be rude or refuse to move when politely asked to by duty staff. If you are collecting your child by car, please can you respect our neighbour's property and driveways. Where possible avoid Eaton Road and park away from the school to avoid congestion at peak times. If your child is cycling to school, they are expected to wear a helmet and follow road safety rules. A lock is also needed for bike security. Please note e-bikes and e-scooters are not permitted on site.

## Communication etiquette

All members of the CNS community deserve to be spoken to respectfully in line with CNS values. Parents and staff are expected to communicate politely and calmly with all members of the school community. This relates to written, verbal and in person communication, thank you in advance.

## Calendar

You will soon be able to find the updated calendar on our website at [City of Norwich School \(cns-school.org\)](http://City of Norwich School (cns-school.org)) Please save the date of events in September if they are relevant to your child:

|                            |                                                 |
|----------------------------|-------------------------------------------------|
| 7 <sup>th</sup> September  | Y10 GCSE Evening                                |
| 8 <sup>th</sup> September  | Y12 Parent Information and Tutor Evening        |
| 10 <sup>th</sup> September | Y7 Parent Information and Tutor Evening         |
| 12 <sup>th</sup> September | Heritage Day                                    |
| 15 <sup>th</sup> September | Y12 Team building day                           |
| 17 <sup>th</sup> September | Y11 Step into Y11 & IAG Parent information talk |
| 18 <sup>th</sup> September | Individual School photographs                   |
| 24 <sup>th</sup> September | September Enrichment Fair                       |
| 1 <sup>st</sup> October    | Y6 Open Evening                                 |

## Staff Changes

We are saying thank you and farewell to some CNS colleagues as well as looking forward to welcoming new staff to the CNS community in September. Thank you to all colleagues leaving for their collective service to CNS and we wish them well in their new ventures.

| Leaving CNS   | Current role              | Joining CNS      | Role                       |
|---------------|---------------------------|------------------|----------------------------|
| Mr Hubbard    | Teacher of Science        | Ms J-Hagan       | Learning support assistant |
| Mr Monterio   | Teacher of Science        | Ms Mendes        | Teacher of Geography       |
| Mrs Passam    | Teacher of MFL            | Ms Morris        | Teacher of History         |
| Mr Money      | Teacher of D&T            | Dr Moorthie      | Teacher of Science         |
| Ms Whitehead  | Teacher of Social Science | Mr Gomez         | Teacher of Science         |
| Mr Bindloss   | Teacher of English        | Mrs Goss         | Teacher of Maths           |
| Mr Rootham    | Teacher of English/Media  | Mr Philips       | Teacher of Maths           |
| Miss Hart     | Teacher of History        | Ms Ewings        | Teacher of Maths           |
| Mrs Perry     | Teacher of History        | Ms Freeman-Scott | Teacher of English         |
| Miss Heartkin | Teacher of Humanities     | Ms Alnobani      | Teacher of English         |
|               |                           | Ms Carey         | Teacher of PE              |

## Welfare concerns in the holiday

If you have a concern about the safety of a child, you can contact the Children's Advice and Duty Service via the Norfolk County Council customer service line on 0344 800 8020; in an emergency, please dial 999.

For general advice on supporting your child, please go to [www.justonenorfolk.nhs.uk](http://www.justonenorfolk.nhs.uk) where you will find lots of useful information.

If you need to let us know about a serious situation regarding a CNS student, please email Mr Innes at [a.innes@cns-school.org](mailto:a.innes@cns-school.org). - this email will be regularly monitored but routine matters may not receive a response immediately. In an emergency where urgent school involvement is required, please call 07799 625735 - please note this is an emergency number and is not for routine matters.

## Exam Results this Summer

**13<sup>th</sup> August**, Elkins Centre  
Yr13 A Level results  
8am for clearing, 9am-12 for all other students

**20<sup>th</sup> August**, Elkins Centre  
Yr11 GCSE results  
9am - 12 for all students

Parents are welcome to attend (if your child allows you to!).

If students are not able to collect, results will be sent home via email at midday on the day of results.